



KITTITAS COUNTY COMMUNITY DEVELOPMENT SERVICES

411 N. Ruby St., Suite 2, Ellensburg, WA 98926

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"Building Partnerships – Building Communities"

February 22, 2016

Encompass Engineering
407 Swiftwater Blvd
Cle Elum, WA 98922

RE: Nelson Agriculture Short Plat, SP-15-00010

Dear Applicant,

The application for a Boundary Line Adjustment of Parcel Number 314334 for a 3 lot Agriculture Short Plat on approximately 59 acres of land that is zoned Agriculture 20, located in a portion of Section 17, T18N, R19E, WM, in Kittitas County, Assessor's map number 18-19-17000-0012 was received on December 31, 2015. Your application has been determined complete as of February 22, 2016.

During review staff has determined that a revised site plan showing all septic's and drain fields is required in order to continue review. Additional information must be submitted to CDS within 180 days :

Kittitas County Code (KCC) [Chapter 17.60A.015](#) Questions 1-7, which is also question 12 on the application.
KCC Chapter 15A.03.100(6) stipulates that:

"Consistency between the proposed project and applicable regulations or plan should be determined through a project review process that integrates land use and environmental impact analysis, so that governmental and public review of the proposed project, involving development regulations under [Chapter 36.70A RCW](#), and environmental process under [Chapter 43.21C RCW](#) run concurrently and not separately."

As per [KCC 15A.03.040 \(1\)\(b\)](#):

"... An incomplete application shall expire after 180 calendar days unless the requested supplemental information is submitted in complete form."

The requested material will need to be submitted to KCCDS on or before **August 19, 2016 at 5:00 pm** (180 days), in order to keep this application active. KCCDS's review will commence when all additional information is received. *The application will be processed under all codes in effect at the time a complete application is received by KCCDS.*

Once additional information is received continued processing of your application will include, but is not limited to, the following actions:

1. A Notice of Application will be sent to all adjoining property owners, governmental agencies, and interested persons.
2. Consideration of written comments from all adjoining property owners, governmental agencies, and interested persons.
3. Conditional Preliminary Approval will be issued. The conditional Preliminary Approval will be final unless appealed within 10 working days following the date of issuance.

If you have any questions regarding this matter, I can be reached at (509) 962-7079, or by e-mail at kaycee.hathaway@co.kittitas.wa.us

Sincerely,

Kaycee Hathaway
Staff Planner